

APPLICATION FOR INTERBANK GIRO

PART 1: FOR APPLICANT'S COMPLETION

(Please fill in the fields indicated with √. Incomplete forms may not be processed.)

Date:

√ _____

Name of Billing Organisation ("BO"):

√ **WEST COAST-JURONG WEST TOWN COUNCIL**

To: Name of Financial Institution/Bank:

√ _____

Name of Registered Tenant/Lessee:

√ _____

Town Council Reference Number									
C									

Property Address:

√ _____

- (a) I/We hereby instruct you to process the BO's instructions to debit my/our account.
- (b) The Bank is entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until
- (i) the Bank's written notice sent to my/our address last known to the Bank; or
- (ii) upon the Bank's receipt of my/our written revocation.

By signing and submitting this form, I agree that West Coast-Jurong West Town Council (the "Town Council") may collect, use and disclose all personal data contained herein (or otherwise collected from us or our authorized representatives) in accordance with the Personal Data Protection Policy of the Town Council, accessible at <http://www.wctc.org.sg>.

My/Our Name(s) (as in Bank Account):

√ _____

My/Our Contact (Tel/Fax) Number(s):

√ _____

My/Our Bank Account Number:

√ _____

My/Our Company Stamp/Signature(s)/Thumbprint(s)*:

√ _____

(As in Financial Institution's records)

PART 2: FOR BILLING ORGANISATION'S COMPLETION

SWIFT BIC	Billing Organisation's Account No.	Town Council Reference Number
UOVBGSGXXX	9 2 9 3 4 3 1 3 4 1	C

SWIFT BIC	Account No. To Be Debited

PART 3: FOR FINANCIAL INSTITUTION'S COMPLETION

To: Billing Organisation

This Application is hereby REJECTED (please tick √) for the following reason(s):

- ☐ Signature/Thumbprint# differs from Financial Institution's records ☐ Wrong account number
- ☐ Signature/Thumbprint# incomplete/unclear# ☐ Amendments not countersigned by customer
- ☐ Account operated by signature/thumbprint# ☐ Others: _____

Name of Approving Officer

Authorised Signature

Date

* For Thumbprints, please go to the branch with your identification.

Please delete where inapplicable.

HOW INTER-BANK GIRO (IBG) WORKS

You can pay your Town Council Service and Conservancy Charges, including the related Goods and Services Tax and late payment penalty, where applicable, through Inter-Bank GIRO if you maintain a savings/current account with any of the IBG participating banks. With IBG, you free yourself from queues, writing and posting cheques, penalty payment and most importantly - the embarrassment of forgetting to pay your bills. No administrative charge and other hassle. So apply now and stay ahead.

ALL YOU HAVE TO DO:

1. Fill in the Inter-Bank GIRO Form.
This form will instruct your bank to make automatic deductions from your savings/current account to settle your Town Council's monthly charges.
2. Fold and mail the completed form.
3. Maintain sufficient funds in your savings/current account to cover the full payment.

GENERAL INFORMATION

1. You will be informed of the commencement date for the deduction once your bank has approved the application. Meanwhile, please continue to pay your monthly charges by cash, cheque, internet banking or at any AXS kiosks located islandwide. You may also pay through the SingPost mobile app, the SAM website (mysam.singpost.com), at POPDrop kiosks or at all SingPost post office branches.
2. Please inform your Town Council and your bank if you wish to terminate or change your IBG service.
3. Any queries regarding the charges deducted should be directed to West Coast-Jurong West Town Council at:
Tel: 6776 0271 Email : wctccl@wctc.org.sg (Clementi Office)
Tel: 6896 4890 Email : wctcbl@wctc.org.sg (Boon Lay Office)

Inter-Bank

SERVICE AND CONSERVANCY CHARGES



**WEST COAST-JURONG WEST
TOWN COUNCIL**



Postage will be
paid by
Addressee. For
posting in
Singapore only.

**BUSINESS REPLY SERVICE
PERMIT NO. 07200**



**WEST COAST-JURONG WEST TOWN COUNCIL
BLK 441A CLEMENTI AVENUE 3 #02-01
SINGAPORE 121441**